

Board Meeting Minutes February 27, 2025, 11:00 a.m.

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential.

MISSION - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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- The Board Chair, Jim Ralph, called the meeting to order at 11:00 a.m.

Trustees Present

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff

Anna-Joyce Frank

Others Present

Darren Mazutinec - Superintendent

Todd Heggie - Assistant Superintendent

Peter Wright - Secretary-Treasurer

Pam Boyson - Executive Assistant

Genevieve Boyd - Communications Officer

- Anna-Joyce Frank offered the prayer.
- Approval of Agenda

Motion 2025 - 08 Moved by Ross Blackmer to approve the agenda as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

- Approval of Board Meeting Minutes
 - Jan 16, 2025

Motion 2025 - 09 Moved by Tami Tolley to approve the January 16, 2025, Minutes as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

Mar 2-4 - Rural Ed Symposium Mar 11 - Bd Mtg, start time 11 a.m. Mar 17 - Student Engagement - CO Mar 19 - ASBA Zone 6, start time 10:30 a.m. Apr 2-4 - Bd Planning Session	Apr 2 - Bd Mtg, 11 a.m. Apr 10 - COW Mtg Apr 18-25 - Easter Break Apr 30-May 2 - FNMI Gathering, Edmonton
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- Reports
 - Superintendent's Report - Mr. Darren Mazutinec
 - i. Month in Review

- Secretary-Treasurer's Report - Mr. Peter Wright
 - i. Month in Review
- Assistant Superintendent's Report - Mr. Todd Heggie
 - i. Month in Review
- Communication Officer's Report - Ms. Genevieve Boyd
 - i. Month in Review
- Transportation Supervisor's Report - Mike Cahoon
- **Committees**
 - Management Committee
 - Student Engagement Committee
 - i. March 17 at Central Office, 9:00 a.m. - 1:00 p.m.
 - Board ATA Liaison Committee
 - ASBA Zone 6
- **Trustee PD Reports**
 - Anna-Joyce Frank attended the CES Indigenous Evening on February 10, 2025.
- **Policies & Procedures**
 - The Board will review one to two Policies a month.
- **Discussion & Information Item**
 - Stirling Trip Request

Motion 2025 - 10 Moved by Josh Smith to approve the 2026 Stirling School Italy Trip request as presented.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff

Anna-Joyce Frank

Motion carried.

- RHS, MHS and CHS Band Trip Request. This request involves approximately 30 students from each school.
 - i. CHS
 - ii. MHS
 - iii. RHS

Motion 2025 - 11 Moved by Jessica Payne to approve the May 17-24, 2026, RHS, MHS, and CHS Band Alaskan Cruise request as presented.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff

Anna-Joyce Frank

Motion carried.

- 25/26 Calendar
 - i. The proposed 2025/2026 calendar will move to the stakeholder's feedback phase.
- Election Information
 - i. Secretary-Treasurer Peter Wright discussed the preparations made for the Fall 2026 Election. He mentioned that relevant information has been uploaded to the Westwind Website to keep everyone informed.

Motion 2025 - 12 Moved by Tami Tolley to appoint Treena Bevans Merrill as the Substitute Returning Officer for Westwind School Division.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff
Anna-Joyce Frank

Motion carried.

- Student Transportation Pickup Plan for 2025/2026.
 - i. Peter reviewed the upcoming transportation changes for the 2025/2026 school year. A motion will be passed at the next board meeting.
- 2025/2026 ASEBP Rate Update
 - i. Peter reviewed the upcoming rate changes.
- Donations
 - i. \$3000 from Gord Oliver for Challenger Baseball, CHS

Motion 2025 - 13 Moved by Tami Tolley to approve the Gord Oliver donation as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

- Locally Developed Courses

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Astronomy 15	3 Credits (2022-2026)	LDC1947	2024-2025		2025-2026
Astronomy 25	3 Credits (2022-2026)	LDC2947	2024-2025		2025-2026
Astronomy 35	3 Credits (2022-2026)	LDC3947	2024-2025		2025-2026

Motion 2025 - 14 Moved by Ross Blackmer that the Westwind School Division Board of Trustees authorize the following Locally Developed Courses with resources and materials as identified in the course outlines provided by the developing district, be authorized for use in Westwind School Division starting in September of the 2024-2025 school year until the date Indicated as last approved year.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried

Motion 2025 - 15 Moved by Josh Smith to go in camera at 11:56 a.m.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

- In-Camera

Motion 2025 - 16 Moved by Rod Wendorff to come out of in camera at 1:06 p.m.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

- Public input, 3 minutes per person to 15 minutes

Motion 2025 - 17 Moved by Rod Wendorff to adjourn the meeting at 1:44 p.m.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff

Anna-Joyce Frank

Motion carried.

- Next Board Meeting - March 11, 2025, 1:00 p.m.

