




## BOARD MEETING HIGHLIGHTS

May 9, 2024




Our mission, vision, and values guide our behaviour, structure our operations and shape our Division strategies.

MISSION	VALUES	VISION
 <p>Westwind School Division will be a collaborative community of engaged learners that inspires all students to realize their full and complete potential.</p>	 <p>Continual Learning Excellence Relationships Empathy</p>	 <p>Foster engaging and student-centred learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.</p>

For every decision we make, we will hold ourselves accountable and ask:

- Is this what's best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?



### Attendees

**Trustees:** Josh Smith, Jim Ralph, Tami Tolley, Ross Blackmer, Rod Wendorff, Doug Smith, Anna-Joyce Frank, Jessica Payne

**Administrative Staff:** Darren Mazutinec (Superintendent), Peter Wright (Secretary-Treasurer), Todd Heggie (Assistant Superintendent), Pam Boyson (Executive Assistant)

### Motions Approved

- Motion 2024-29: Approve the proposed additions to the agenda.
- Motion 2024-30: Approve the agenda as amended.
- Motion 2024-31: Approve the April 29, 2024, Board Meeting minutes.
- Motion 2024-32: Revise the introduction paragraph regarding the timeline for posting board meeting agendas, minutes, and highlights on the website.
- Motion 2024-33: Approve the Raymond High School football trip request.
- Motion 2024-34: Move to in-camera session at 10:17 a.m.
- Motion 2024-35: Come out of in-camera session at 11:58 a.m.
- Motion 2024-36: Adjourn the meeting at 12:00 p.m.

### Reports Presented

- **Superintendent Darren Mazutinec:** Provided an overview of the month's activities and updates, highlighting interactions with school staff and students and preparations for upcoming events.

- **Secretary-Treasurer Peter Wright:** Presented a financial review for the month, including budget updates and expenditures.
- **Assistant Superintendent Todd Heggie:** Reviewed ongoing projects and educational initiatives within the division.

### Committee Updates

- **Management Committee:** Informed that a letter to employee groups was sent out on May 6, 2024, addressing various employment matters.
- **Student Engagement Committee:** Scheduled to meet on May 15, 2024, to discuss student-related initiatives and feedback.
- **Board ATA Liaison Committee:** Meeting set for May 30, 2024, to discuss matters related to the Alberta Teachers' Association.
- **ASBA Zone 6:** Reminder of the May 15, 2024, meeting in Taber and the Edwin Parr awards evening.

### Policies & Procedures

- **Board Meeting Agendas and Highlights:** The introduction paragraph on the website will be revised to state that agendas will be uploaded two business days prior to each meeting, and meeting highlights will be updated within two business days post-meeting. This change aims to provide the office staff with adequate time to prepare and upload necessary documents.

### Discussion & Information Items

- **O&M Report:** Brad Sommerfeldt reviewed recent maintenance projects, including upgrading controls at CJHS, installing a glass wall partition at CHS in the library, and repairing roof leaks.
- **Division School Council Meeting Report:** Trustees and the Superintendent praised the positive relationship between school councils and the division, noting the informative presentation on the Dual Credit Program by Mr. Doig.
- **Grade 12 Breakfast and Survey:** The final breakfast meeting with graduating students was completed, during which students provided feedback via an anonymous survey. The collected data will be analyzed and shared with trustees to inform future initiatives.

### Donations

- None

### Next Board Meeting: May 30, 2024