

Board Meeting Minutes January 25, 2024

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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- Called to Order - The meeting was called to order by Board Chair Jim Ralph at 1:15 p.m.

Trustees Present

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Anna-Joyce Frank

Others Present

Darren Mazutinec - Superintendent

Peter Wright - Secretary-Treasurer

Austin Nunn - Assistant Superintendent

Pam Boyson - Executive Assistant

- Tami Tolley offered the prayer.
- Trustee Anna-Joyce Frank read the Territorial Land Acknowledgement.
- Trustee Ross Blackmer read the mission statement.
- Approval of Agenda

Motion 2024 - 01 Moved by Tami Tolley to approve the agenda as amended. (SGJHS trip request was added to the agenda.)

Those who voted in favor:
 Anna-Joyce Frank
 Josh Smith
 Jim Ralph
 Tami Tolley
 Ross Blackmer
 Rod Wendorff
 Doug Smith

Motion carried.

- Approval of Board Meeting Minutes
 - November 30, 2023

Motion 2024 - 02 Moved by Tami Tolley to approve the November 30, 2023, Board Meeting Minutes as amended.

Those who voted in favor:
 Anna-Joyce Frank
 Josh Smith
 Jim Ralph
 Tami Tolley
 Ross Blackmer
 Rod Wendorff
 Doug Smith

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

<p>Feb 12 - COW Meeting Feb 13 - Student Engagement 9-1:30 @ Central Office Feb 14 - Div Sch Council Mtg, 9:30, Central Office Feb 14 - Zone 6 Mtg, start time 12 noon, Virtual only Feb 19-23 - Family Week Feb 29 - Board Meeting Mar 3-5 - Rural Ed Symposium Mar 13 - Board Meeting change to March 12, 2024</p>	<p>Mar 25-27 Board Planning Session, Calgary Mar 30-Apr 5 - Easter Break Apr 11 - COW Mtg, 1 pm Apr 17 - ASBA Zone 6 Mtg Apr 24-26 FNMI Gathering Apr 25 - Board Mtg - need to move the date due to FNMI Gathering date conflict</p>
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- Reports
 - Superintendent Report - Mr. Darren Mazutinec
 - i. Month in Review

- Secretary-Treasurer - Mr. Peter Wright
 - i. Month in Review
- Assistant Superintendent - Austin Nunn
 - i. Month in Review
- O&M Report - Brad Sommerfeldt
 - i. Mr. Sommerfeldt shared his report and answered questions.
- **Committees**
 - Management Committee
 - i. TEBA discussions are ongoing in preparation for a new round of Central Table negotiations.
 - Student Engagement Committee
 - i. Tuesday, February 13 - 9:00 - 1:30 pm at Central Office
 - Board ATA Liaison Committee
 - ASBA Zone 6
 - i. The next Zone 6 meeting is on February 14, 2024. It is a virtual meeting only and will start at noon.
- **Policies & Procedures**
 - Board Policy 11: BOARD DELEGATION OF AUTHORITY
 - Board Policy 12: ROLE OF THE SUPERINTENDENT

Motion 2024 - 03 Moved by Ross Blackmer that after a thorough review of Board *Policy 11 Board Delegation of Authority* and Board *Policy 12, Role of the Superintendent*, no changes are recommended.

Those who voted in favor:

Anna-Joyce Frank

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

- **Discussion & Information Items**
 - Westwind Art contest

- i. Trustees reviewed the art contest entries and chose winners in each category, which included elementary divisions 1 and 2, junior high, senior high and staff.
- **Diploma exams and Vretta update - Rob Doig**
 - i. Mr. Doig demonstrated the Veretta platform for the Board and talked through some of the successes and challenges that Westwind has been experiencing with the new platform.
- **Calendar discussion with principals - Rob Doig**
 - i. February 9 is the deadline for school feedback from staff and school councils. This information will be provided to the Board at a future meeting.
- **Extreme Cold and school cancellations**
 - i. With the recent cold weather, the Board reviewed the Emergency School Closure administrative procedure.
- **Generative AI Teacher survey**
 - i. Survey data
 - ii. Possible next step
- **SGJH Basketball request**
 - i. February 9-10, 2024, in Jaffre, BC

Motion 2024 - 04 Moved by Doug Smith to approve the Spring Glen Jr High School basketball request to travel to Jaffre, BC on February 9-10, 2024.

Those who voted in favor:
 Anna-Joyce Frank
 Josh Smith
 Jim Ralph
 Tami Tolley
 Ross Blackmer
 Rod Wendorff
 Doug Smith

Motion carried.

- **Donations**
 - i. \$3000 Healing Backpacks, Town of Cardston
 - ii. \$5000 CHS Girls varsity basketball jerseys, anonymous
 - iii. \$200 CHS Girl's varsity basketball jerseys, Jody Nish
 - iv. \$250 CHS Girl's varsity basketball jerseys, Cole Leavitt
 - v. \$350 CHS Girl's varsity basketball jerseys, Schaffer Construction
 - vi. \$450 CHS Girl's varsity basketball jerseys, Rayla Janisko

- vii. \$200 CHS Girl's varsity basketball jerseys, Justin and Amelia Low
- viii. \$1000 RES inclusive playground, Cody Nelson Professional Corp.
- ix. \$2500 Stirling Wrestling Mats, Solar Seeker Inc
- x. \$1000 CHS boys varsity travel gear, Andy Bridge
- xi. \$500 CHS boys varsity travel gear, Mtn Plumbing & Heating Ltd (Ryder Nelson)
- xii. \$1500 RES Inclusive Playground, Jesse W. Harker Professional Corporation
- xiii. \$700 Stirling Wrestling Olsen & Co Professional Corp. (Kendall Olsen)
- xiv. \$500 CHS Girls Varsity Bball Jersey donation Jason Janisko
- xv. \$150 CHS Girls Varsity Bball Jersey donation Devon Kutsch Prof Corp
- xvi.** All from Sandra Nelson, Adopt a Laker
 - 1. \$200 - Gunner Nelson
 - 2. \$200 - Paisley Sillito
 - 3. \$200 - Aubrey Sillito
 - 4. \$500 towards prizes for the boys tourney

Motion 2024 - 05 Moved by Josh Smith to approve the donations as presented.

Those who voted in favor:

Anna-Joyce Frank
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Rod Wendorff
Doug Smith

Motion carried.

Motion 2024 - 06 Moved by Ross Blackmer to go in camera at 2:50 pm.

Those who voted in favor:

Anna-Joyce Frank
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Rod Wendorff
Doug Smith

Motion carried.

- In Camera

Motion 2024 - 07 Moved by Rod Wendorf to come out of in camera at 3:35 pm.

Those who voted in favor:

Anna-Joyce Frank

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

- Public input, 3 minutes per person to 15 minutes

Motion 2024 - 08 Moved by Tami Tolley to adjourn the meeting at 3:36 pm.

Those who voted in favor:

Anna-Joyce Frank

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

- Next Board Meeting - February 29, 2024