

## Board Meeting MINUTES February 29, 2024, 9 am

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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- Called to Order The meeting was called to order at 9:00 by Board Chair, Jim Ralph.

### Trustees Present

Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Doug Smith  
Anna-Joyce Frank  
Jessica Payne

### Others Present

Darren Mazutinec - Superintendent  
Todd Heggie - Assistant Superintendent  
Pam Boyson - Executive Assistant  
Rebecca Bultsma - Communications Officer

- Jessica Payne offered the prayer.
- Approval of Agenda

Motion 2024 - 09 Moved by Rod Wendorff to approve the agenda as presented.

Those who voted in favor:  
Anna-Joyce Frank  
Doug Smith

Jessica Payne  
Jim Ralph  
Josh Smith  
Rod Wendorff  
Ross Blackmer  
Tami Tolley

Motion carried.

- Approval of Board Meeting Minutes
  - January 25, 2024

Motion 2024 - 10 Moved by Ross Blackmer to approve the January 25, 2024 minutes as presented.

Those who voted in favor:  
Anna-Joyce Frank  
Doug Smith  
Jessica Payne  
Jim Ralph  
Josh Smith  
Rod Wendorff  
Ross Blackmer  
Tami Tolley

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

Mar 3-5 - Rural Ed Symposium Mar 13 - Board Meeting Mar 25-27 Board Planning Session, Calgary Mar 30-Apr 5 - Easter Break Apr 11 - COW Mtg, 1 pm Apr 17 - ASBA Zone 6 Mtg	Apr 24-26 FNMI Gathering Apr 29 - Board Mtg May 9 - Board Mtg May 15 - ASBA Zone 6 Mtg, Horizon May 15 - Edwin Parr celebration, The Heritage Inn Taber
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- **Reports**
  - Superintendent Report - Mr. Darren Mazutinec
    - i. Month in Review
- Assistant Superintendent - Todd Heggie
  - Month in Review

- Communications Director - Rebecca Bultsma
  - Report
- Tech Department Report - Lyle Roberts
  - Lyle presented to the Board and shared an update on recent projects the technology department has undertaken.
- Committees
  - Management Committee
  - Student Engagement Committee
  - Board ATA Liaison Committee
  - ASBA Zone 6
- Policies & Procedures
  - Board Policy 13: APPEALS AND HEARINGS REGARDING STUDENT MATTERS

Motion 2024 - 11 Moved by Ross Blackmer to approve *Board Policy 13: Appeals and Hearings Regarding Student Matters* without changes.

Those who voted in favor:  
 Anna-Joyce Frank  
 Doug Smith  
 Jessica Payne  
 Jim Ralph  
 Josh Smith  
 Rod Wendorff  
 Ross Blackmer  
 Tami Tolley

Motion carried

- Discussion & Information Items
  - Number Talks - Carley Taylor
    - i. Westwind is partnering with the University of Lethbridge and other school divisions. It involves grades 4 - 8 teachers. The goal is to build equity in middle-year numeracy understanding. A grant is paying for the research project. The project involves pre and post-screening to measure the ability and confidence

of students. It also involves teacher growth and confidence before the project starts and after four months into the project.

- 2024/2025 calendar discussion and approval Assistant Superintendent Rob Doig
  - i. Assistant Superintendent Rob Doig reviewed the draft 2024/2025 calendar and highlighted some adjustments made since the last discussion. After a thorough review, the board voted to accept this version.

Motion 2024 - 12 Moved by Doug Smith to approve the 2024/2025 Calendar as presented.

Those who voted in favor:

Anna-Joyce Frank

Doug Smith

Jim Ralph

Josh Smith

Rod Wendorff

Ross Blackmer

Tami Tolley

Motion carried

Trustee Jessica Payne was not present when the motion was made.

- Collegiate Model PD - Rob Doig
  - i. Originally proposed as a Collegiate School, it has shifted to more of a program or framework approach.
  - ii. The focus will continue on career pathways, focusing on grades 7-9 developing "soft skills" and providing experiential learning opportunities.
  - iii. The focus in the grade 7-9 area will be preparing them to make informed choices for high school.
  - iv. Dual credit pathways will be introduced in high school.
- Westwind Generative AI and Tech Steering Committee meetings
  - i. The purpose of the WWSD Generative AI Steering Committee is to identify the impacts of generative AI and other AI tools on pedagogy, academic, and administrative operations within the Westwind School Division.
- The provincial budget will be released later today.
- Concert Request
  - i. The Board directed the Superintendent to provide a letter of support.
- Donations
  - i. \$700 Stirling Wrestling Olsen & Co Professional Corp. (Kendall Olsen)

ii. \$3300 Stirling Girls Basketball Uniforms. Sandra Nelson

Motion 2024 - 13 Moved by Josh Smith to approve the donations as presented.

Those who voted in favor:

Anna-Joyce Frank

Jessica Payne

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

Motion 2024 - 14 Moved by Josh Smith to go in-camera at 11:45 am.

Those who voted in favor:

Anna-Joyce Frank

Jessica Payne

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

- In Camera

Motion 2024 - 15 Moved by Tami Tolley to come out of in-camera at 2:14 pm.

Those who voted in favor:

Anna-Joyce Frank

Jessica Payne

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

Motion 2024 - 16 Moved by Jessica Payne to change the date of the March 13, 2024, Board Meeting to March 25, 2024, at 11 am. Moved by Jessica Payne to change the date of the April 25, 2024, Board Meeting to April 29, 2024, at 9 am.

Those who voted in favor:

Anna-Joyce Frank

Jessica Payne

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

Motion 2024 - 17 Moved by Rod Wendorff to adjourn the meeting at 2:15 pm.

Those who voted in favor:

Anna-Joyce Frank

Jessica Payne

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

- Public input, 3 minutes per person to 15 minutes
- Next Board Meeting - March 25, 2024