

## Board Meeting Minutes November 30, 2023, 9:00 a.m.

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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- Called to Order - The meeting was called to order by Board Chair Jim Ralph at 9:00 a.m.

### Trustees Present

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Jessica Payne joined the meeting at 9:25 a.m.

Doug Smith

Anna-Joyce Frank

### Others Present

Darren Mazutinec - Superintendent

Peter Wright - Secretary-Treasurer

Rob Doig - Assistant Superintendent

Pam Boyson - Executive Assistant

Rebecca Bultsma - Communications Officer

- Board Chair Jim Ralph read the Territorial Land Acknowledgment
- Anna-Joyce Frank offered the prayer.

Motion 2023 - 92 Moved by Tami Tolley to go in camera at 9:02 a.m.

Those who voted in favor:

Anna-Joyce Frank

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

Motion 2023- 93 Moved by Josh Smith to come out of in camera at 9:15 a.m.

Those who voted in favor:

Anna-Joyce Frank

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Doug Smith

Motion carried.

- Approval of Board Meeting Minutes
  - October 25, 2023

Motion 2023 - 94 Moved by Jessica Payne to approve the October 25, 2023 Board Meeting Minutes as amended.

Those who voted in favor:

Anna-Joyce Frank

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Rod Wendorff

Jessica Payne

Doug Smith

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

Dec 13 - Virtual Zone 6 Meeting, 10:30 Dec 14 - Board Meeting Dec 18 - Deliver Christmas Baskets Dec 19 - 21 - Colony Christmas presentations Dec 25-Jan 7 - Christmas Break Jan 8 - School resumes Jan 11 - COW Meeting 1:00 p.m. Jan 17 - Zone 6 Meeting, 10:30 a.m. Jan 25 - Board Meeting	Feb 12 - COW Meeting Feb 13 - Student Engagement 9-1:30 @ Central Office Feb 14 - Div Sch Council Mtg, 9:30, Central Office Feb 19-23 - Family Week Feb 28 - Zone 6 Meeting Feb 29 - Board Meeting Mar 13 - Board Meeting, 1 p.m.
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- **Reports**

- Superintendent Report - Mr. Darren Mazutinec
  - i. Month in Review
- Secretary-Treasurer - Mr. Peter Wright
  - i. Month in Review
- Assistant Superintendent - Rob Doig
  - i. Month in Review
- Communications Report - Ms. Rebecca Bultsma
- Director of Technology - Lyle Roberts
  - Lyle shared a report with the board updating them on recent projects that the Technology Department has been working on, including
    - i. Single-Sign-On to PowerSchool for students, digital signage for Spring Glen Elementary School and Spring Glen Jr High School, audio in the Cardston Elementary School gathering area, Mt View School wifi and cameras in the barn, student Chromebook refresh, administrative assistants will have their iMacs replaced with Mac Minis and 32-inch monitors.
- Committees
  - Management Committee
  - Student Engagement Committee
    - i. Report - Darren and trustees
  - Board ATA Liaison Committee
    - i. Report - Jim Ralph
  - ASBA Zone 6

- Policies & Procedures
  - Board Policy 10 - Policy Making

Motion 2023 - 95 Moved by Ross Blackmer to approve *Board Policy 10 - Policy Making* as is.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Jessica Payne  
Doug Smith.

Motion carried.

Motion 2023 - 96 Moved by Rod Wendorff that Westwind School Division Board of Trustees ratify the Collective Agreement as presented.

Those who voted in favor:  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Jessica Payne  
Doug Smith

Motion carried.

Trustee Anna-Joyce Frank was absent from the vote.

- Discussion & Information Items

Motion 2021- 97 Moved by Doug Smith to approve the Audited Financial Statements for the year ending August 31, 2023, as presented.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley

Ross Blackmer  
Rod Wendorff  
Jessica Payne  
Doug Smith

Motion carried.

- AERR Presentation - Rob Doig

Motion 2021- 98 Moved by Tami Tolley to approve the Annual Education Results Report (AERR) for the 2020/2021 school year as presented.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Jessica Payne  
Doug Smith

Motion carried.

- Art Presentation - Mike DeVuyst
  - i. Westwind Alternate School Principal Mr. Mike DeVuyst presented a series of seven paintings created by artist-in-residence Grant Spotted Bull. They are tied to the following qualities: Wisdom, Humility, Love, Truth, Honesty, Courage and Respect. The Board thanked Mr. DeVuyst. The paintings will hang in the reception area.
- CHS 2024 Basketball Request

Motion 2023 - 99 Moved by Tami Tolley to approve the CHS 2024 Basketball request as presented.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Jessica Payne

Doug Smith

Motion carried.

- o Donations
  - i. \$500 donation to CES for healing backpacks from Legacy Funeral Home
  - ii. \$1400 donation of audio gear to CHS
    - 1. Appraisal
  - iii. \$2400 anonymous donation to CJHS for basketball jerseys/uniforms
  - iv. \$1000 donation for Stirling wrestling mats from Yates Whitaker LLP
  - v. \$1000 donation for Stirling wrestling mats from Wade & Amber Walters
  - vi. \$5000 donation for Stirling wrestling mats from JD Gibb/Western Trade Winds LTD
  - vii. \$500 donation for Stirling wrestling mats from Davis & Eliza Yawney
  - viii. \$500 donation for Stirling wrestling mats from New-Lite Electric (Evan Barr)
  - ix. \$5000 - donation for Stirling wrestling mats Fraternal Order of the Eagles Aerie
  - x. \$2500 - Basketball for MHS basketball gear from Elizabeth Strong

Motion 2023 - 100 Moved by Jessica Payne to approve the donations as presented.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Jessica Payne  
Doug Smith

Motion carried.

Motion 2023 - 101 Moved by Rod Wendorff to go in camera at 2:30 p.m.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff

Doug Smith  
Jessica Payne  
Motion carried.

- In-Camera

Motion 2023 - 102 Moved by Josh Smith to come out of in camera at 2:37 p.m.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Doug Smith  
Motion carried.

Motion 2023 - 103 Moved by Jessica Payne to cancel the December 14, 2023, scheduled board meeting.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Rod Wendorff  
Jessica Payne  
Doug Smith  
Motion carried.

- Public input, 3 minutes per person to 15 minutes

Motion 2023 - 104 Moved by Rod Wendorff to adjourn the meeting at 2:40 p.m.

Those who voted in favor:  
Anna-Joyce Frank  
Josh Smith  
Jim Ralph  
Tami Tolley

Ross Blackmer  
Rod Wendorff  
Jessica Payne  
Doug Smith

Motion carried.

- Next Board Meeting - January 25, 2024.