

**Board Meeting Minutes April  
5, 2023, 1:00 pm**

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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1. Called to Order - The meeting was called to order at 1:05 pm by Board Chair Mr. Jim Ralph.

**Trustees Present**

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Colin Paterson  
Ms. Jessca Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer  
Ms. Anna-Joyce Frank

**Others Present**

Mr. Darren Mazutynec - Superintendent  
Ms. Pam Boyson - Executive Assistant  
Ms. Rebecca Bultsma - Communications Officer

- Mr. Rod Wendorff offered the prayer.
- Approval of Agenda

Motion 2023 - 31 Moved by Josh Smith to approve the April 5, 2023, agenda as presented.

Those who voted in favor:

- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Jim Ralph
- Ms. Tami Tolley
- Mr. Colin Paterson
- Ms. Jessca Payne
- Mr. Rod Wendorff
- Mr. Ross Blackmer
- Ms. Anna-Joyce Frank

There were no votes against this motion.

Motion carried.

- Approval of Board Meeting Minutes

Motion 2023 - 32 Moved by Ross Blackmer to approve the March 13, 2023 minutes as presented.

Those who voted in favor:

- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Jim Ralph
- Ms. Tami Tolley
- Mr. Colin Paterson
- Ms. Jessca Payne
- Mr. Rod Wendorff
- Mr. Ross Blackmer
- Ms. Anna-Joyce Frank

There were no votes against this motion.

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

Apr 7 - Good Friday Apr 10-14 - Spring Break Apr 19 - ASBA Zone 6, Leth Sch Div 10:30 am Apr 21-23 - ASCA Annual Conference, Edmonton Apr 24-26 - FNMI Gathering, Edmonton	May 22 - Victoria Day May 26 - Stirling Sch Grad 6 pm June 1 - Bd Mtg Jun 4-6 - ASBA SGM, Calgary Jun 15 - Div BBQ
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Apr 26 Div SCh Council Mtg  
 May 4 Div dance, Magrath  
 May 11- Bd Mtg  
 May 17 - ASBA Zone 6, Horizon Sch Div 10:30 am  
 May 17 - Edwin Parr Awards Evening, Heritage Inn, Taber  
 May 18 - CHS FNMI Honor Night

Jun 20 - MTV Grad, 6 pm  
 Jun 21 - ASBA Zone 6  
 Jun 23 - RHS Grad, 7 pm  
 Jun 27 - MHS Grad, 6 pm

- **Reports**

- Superintendent Report - Mr. Darren Mazutinec
  - i. Month in Review
- Communications Report - Ms. Rebecca Bultsma
  - i. Report

- **Committees**

- Management Committee - looking for a date for negotiations in May
- Student Engagement Committee
  - i. Board ATA Liaison Committee
  - ii. ASBA Zone 6
    - April 19, 2023, Lethbridge School Division, 10:30 am
    - Edwin Parr attendance May 17, 2023
  - iii. Policies & Procedures
    - i. Board Policy 8: COMMITTEES OF THE BOARD
      - 1. This policy will be forwarded to the next board meeting.

- Discussion & Information Items

- i. OH&S Officer - Laura Stocker
  - Laura shared a report to inform the Board of some of the bigger projects she is currently working on, which include:
    - Started safety patrol groups.
    - Create and implement a safety program.
    - Review traffic flow around each school.
    - Create a disability management/return to work program.
    - Creating an air and water quality program.
    - Creating a hearing prevention program.

- ii. CHS New Principal Announcement
  - Mr. Cody Toone will be the next principal of Cardston High School, effective for the 2023/2024 school year.
- iii. CES and CJHS presentation
  - CES Principal Stacy Jacobs and CJHS Principal Jeremy Payne asked the Board for financial support to organize a community Pow Wow on June 21, 2023.
- iv. Terry Fox Foundation
  - Six schools including Mountain View, Magrath Elementary School, Spring Glen Elementary School, Stirling School, Raymond Elementary School, and Cardston Elementary School. They collected \$2,955.10.
- v. April 4 Principal Meeting report
  - ASU Redesigning the Education Workforce
- Donations
  - i. \$1500 - Jesse Harker Professional Corporation for Inclusive Education Playground at Raymond Elementary School.

Motion 2023 - 33 Moved by Mr. Rod Wendorff to approve the donations as presented.

Those who voted in favor:

Mr. Doug Smith

Mr. Josh Smith

Mr. Jim Ralph

Ms. Tami Tolley

Mr. Colin Paterson

Ms. Jessca Payne

Mr. Rod Wendorff

Mr. Ross Blackmer

Ms. Anna-Joyce Frank

There were no votes against this motion.

Motion carried.

- Grade 12 Engagement
  - i. "Celebrate and Honour" Dance - May 5, 2023

Motion 2023 - 34 Moved by Tami Tolley to go in camera at 2:50 pm.

Those who voted in favor:

Mr. Doug Smith

Mr. Josh Smith

Mr. Jim Ralph

Ms. Tami Tolley

Mr. Colin Paterson

Ms. Jessca Payne

Mr. Rod Wendorff

Mr. Ross Blackmer

Ms. Anna-Joyce Frank

There were no votes against this motion.

Motion carried.

- In Camera

Motion 2023 - 35 Moved by Anna-Joyce Frank to come out of in camera at 3:55 pm.

Those who voted in favor:

Mr. Doug Smith

Mr. Josh Smith

Mr. Jim Ralph

Ms. Tami Tolley

Mr. Colin Paterson

Ms. Jessca Payne

Mr. Rod Wendorff

Mr. Ross Blackmer

Ms. Anna-Joyce Frank

There were no votes against this motion.

Motion carried.

- Public input, 3 minutes per person to 15 minutes



Motion 2023 - 36 Moved by Anna-Joyce Frank that the Board of Trustees support the Cardston Elementary School and Cardston Junior High School's first annual Pow Wow with a \$5,000 donation.

Those who voted in favor:

Mr. Doug Smith

Mr. Josh Smith

Mr. Jim Ralph

Ms. Tami Tolley

Mr. Colin Paterson

Ms. Jessca Payne

Mr. Rod Wendorff

Mr. Ross Blackmer

Ms. Anna-Joyce Frank

There were no votes against this motion.

Motion carried.

Motion 2023 - 37 Moved by Tami Tolley to adjourn the meeting at 3:36 pm.

Those who voted in favor:

Mr. Doug Smith

Mr. Josh Smith

Mr. Jim Ralph

Ms. Tami Tolley

Mr. Colin Paterson

Ms. Jessca Payne

Mr. Rod Wendorff

Mr. Ross Blackmer

Ms. Anna-Joyce Frank

There were no votes against this motion.

Motion carried.

- Next Board Meeting - May 11, 2023