

## Board Meeting MINUTES January 19, 2023.

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations, and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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1. Called to Order Called to Order - The meeting was called to order at 9:10 am by Board Chair Mr. Jim Ralph.

### **Trustees Present**

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Mr. Jim Ralph

Ms. Tami Tolley

Mr. Colin Paterson joined by Zoom

Ms. Jessca Payne joined the meeting at 9:50 am

### **Others Present**

Mr. Darren Mazutinec - Superintendent

Mr. Rob Doig, Assistant Superintendent

Mr. Peter Wright - Secretary-Treasurer

Ms. Pam Boyson - Executive Assistant

Ms. Rebecca Bultsma - Communications Officer

2. Prayer The prayer was offered by Mr. Ross Blackmer.
3. Approval of Agenda

Motion 2023 - 01 Moved by Mr. Doug Smith to approve the January 19, 2023, agenda as presented.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley

There were no votes against this motion.  
Motion carried.

1. Approval of Board Meeting Minutes
  - a. December 15, 2022

Motion 2023 - 02 Moved by Ms. Tami Tolley to approve the December 15, 2022, Board Meeting Minutes as presented.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley

There were no votes against this motion.  
Motion carried.

Motion 2023 - 03 Moved by Mr. Ross Blackmer to go in camera at 9:27 am.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley

There were no votes against this motion.

Motion carried.

Motion 2023 - 04 Moved by Doug Smith to come out of in camera at 9:36 am.

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley

There were no votes against this motion.

Motion carried.

2. Public input, 3 minutes per person to a maximum of 15 minutes
3. Action List - nothing to report

Feb 8 - COW Mtg Feb 13 - Board Mtg Feb 20 - Family Day Feb 21, 22 - No School Feb 23, 24 - Teacher Convention	Mar 5-7 - Rural Education Symposium Edmonton Mar 8 - COW Mtg Mar 13 - Bd Mtg Mar 28-30 - Board Planning Session
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#### 4. Reports

- a. Superintendent Report - Mr. Darren Mazutinec
  - i. Month in Review
- b. Secretary-Treasurer Report - Mr. Peter Wright
  - i. Month in Review
- c. Assistant Superintendent - Mr. Robert Doig
  - i. Month in Review
- d. Communications Report - Ms. Rebecca Bultsma
  - i. Report

Ms. Jessica Payne joined the meeting at 9:50 am.

5. Committees

- a. Management Committee
- b. Student Engagement Committee
  - i. The next Student Engagement Committee meeting is scheduled for February 6, 2023.
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
  - i. Doug shared information from the Jan 18 ASBA Zone 6 general meeting.
- e. Policies & Procedures motion to approve as presented - Ross
  - i. Board Policy 5: ROLE OF THE BOARD CHAIR
  - ii. Board Policy 6: ROLE OF THE VICE CHAIR

Motion 2023 - 05 Moved by Mr. Ross Blackmer to approve Policy 5 - Role of the Board Chair and Policy 6 - Role of the Board Vice Chair as presented.

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.

Motion carried.

6. Discussion & Information Items

- a. Transportation Report - Mike Cahoon
  - i. Mr. Cahoon apprised the Board of the happenings in the transportation department. There is a need for more casual bus operators, as well we currently have a bus operator job posted. The training to qualify as a Bus Operator is rigorous and takes several hours. Westwind finally has a MELT (Mandatory Entry Level Training) for Class 1 & 2 driver's licenses.

- b. Joseph Schow announcement
  - i. Mr. Schow joined the board meeting and presented superintendent Mr. Darren Mazutinec with the Queen Elizabeth II's Platinum Jubilee Medal. Mr. Schow explained that Mr. Mazutinec was nominated in recognition of his leadership and dedication to students. Mr. Mazutinec's commitment to helping students stay active in school sports during the pandemic was outstanding.
  
- c. CHS Baseball Trip Request
  - i. This request was forwarded from the December Board Meeting. Mr. Mazutinec has met with Mr. Kent Wynder to discuss the Board's concerns about students' international travel.
  
- d. AERR - Robert Doig
  - i. Mr. Doig reviewed the **2021/2022 Annual Education Results Report** with the Board. He answered questions and discussed PAT and diploma results with the Trustees.

Motion 2023 - 06 Moved by Ms. Jessica Payne to approve the Westwind School Division 2021/2022 Annual Education Results Report as presented.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.  
Motion carried.

- e. 2023/2024 Calendar

Motion 2023 - 07 Moved by Mr. Josh Smith to approve the Westwind School Division 2023/2024 School Calendar as presented.

Those who voted in favor:  
Mr. Doug Smith

Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.  
Motion carried.

- f. Rural Ed Symposium - March 5-7, 2023 Edmonton
  
- g. Division School Council report
  - i. Calendar
  - ii. Student attendance
  - iii. School Emergency Response Plans: Guide for Parents and Guardians
  - iv. Instructional Leadership
  - v. Sportsmanship
  
- h. ATA Local President's Release Time Grant
  - i. Request

Motion 2023 - 08 Moved by Mr. Doug Smith to approve the ATA Local President's Release Time Grant as presented.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.  
Motion carried.

i. Donations

- i. \$250 from Jenex for Stirling Europe Trip
- ii. \$300 from Dr. Matthew Secretan Prof. Corp. for RJHS Gr 9 Boys Basketball
- iii. \$250 from Fidelity Investments for MHS athletics
- iv. \$100 to Stirling student programs from Wilde Brothers Engineering Ltd
- v. \$500 from Wesley & Lorraine Balderson for MHS Athletics
- vi. \$500 from Vincent & Heather Harker for MHS Athletics
- vii. \$1,000 from Jenex Builders Inc for MHS Athletics
- viii. \$500 - Family Medical Centre Ltd. Stirling Wrestling Program
- ix. \$2500 from Solar Seeker Inc. Stirling Wrestling Program
- x. \$1000 from Brad Cornish Pro. Corp. Stirling Wrestling Program
- xi. \$200 from Brad Cornish Prof. Corp. Stirling Basketball
- xii. \$2000 Scholarship for CJHS to be paid out over 10 years in the amount of \$200 each, from Debra Yanota, in memory of Kath Hnidan
- xiii. Trickster Theatre - \$4,000 from The Lion's Club of Raymond  
Trickster Theatre - is a company that will write and create short plays with each class. There is a community performance night as well. This is their first year using the company.

Motion 2023 - 09 Moved by Mr. Ross Blackmer to approve the donations as presented.

Those who voted in favor:

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Mr. Colin Paterson joined by Zoom

Mr. Jim Ralph

Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.  
Motion carried.

Motion 2023 - 10 Moved by Ms. Tami Tolley to go in camera at 11:45 am.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.  
Motion carried.

7. In Camera

Motion 2023 - 11 Moved by Mr. Josh Smith to come out of in camera at 1:22 pm.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.  
Motion carried.

8. Public input, 3 minutes per person to 15 minutes



Motion 2023 - 12 Moved by Ms. Jessica Payne to adjourn the meeting at 1:24 pm.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Mr. Colin Paterson joined by Zoom  
Mr. Jim Ralph  
Ms. Tami Tolley  
Ms. Jessica Payne

There were no votes against this motion.  
Motion carried.

9. Next Board Meeting - February 13, 2023.

