

Board Meeting Minutes September 22, 2022

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

1. Called to Order - The meeting was called to order at 9:43 AM by Board Chair Mr. Jim Ralph

Trustees Present

Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley

Others Present

Mr. Darren Mazutinec - Superintendent of Schools
Mr. Peter Wright - Secretary-Treasurer
Ms. Pam Boyson - Executive Assistant
Ms. Rebecca Bultsma - Communications Officer

2. Prayer
3. Approval of Agenda

Motion 2022 - 69 Moved by Ms. Jessica Payne to approve the September 22, 2022, Board Meeting Agenda as presented.

Those who voted in favor:

- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Ross Blackmer
- Mr. Rod Wendorff
- Mr. Colin Paterson joined by Zoom
- Ms. Jessica Payne
- Mr. Jim Ralph
- Ms. Tami Tolley

There were no votes against this motion

Motion carried.

4. Approval of Board Meeting Minutes
 - a. Aug 19, 2022

Motion 2022 - 70 Moved by Ms. Tami Tolley to approve the August 19, 2022 Board Meeting Minutes as amended.

Those who voted in favor:

- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Ross Blackmer
- Mr. Rod Wendorff
- Mr. Colin Paterson joined by Zoom
- Ms. Jessica Payne
- Mr. Jim Ralph
- Ms. Tami Tolley

There were no votes against this motion

Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes
6. Action List - nothing to report

Sept 30 - National day for Truth & Reconciliation Oct 4 - Division School Council Mtg, Central Office, 10 am Oct 5 - Staff Appreciation	Oct 19 - ASBA Zone 6 AGM 10:30, Holy Spirit Oct 20 - Hutterite Minister's Mtg 10 am Oct 20 - Bd Mtg 1 pm
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Oct 10- Thanksgiving Oct 17 - Student Engagement	Nov 20-22 - ASBA FGM Nov 30 - Bd Mtg
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7. Reports

- a. Superintendent Report - Mr. Darren Mazutinec
- b. Secretary-Treasurer - Mr. Peter Wright
- c. Communications Report - Ms. Rebecca Bultsma

8. Committees

- a. Management Committee
- b. Student Engagement Committee
 - i. Monday, October 17 at CO
 - 1. Current agenda click [HERE](#)
 - 2. Agenda for the Board to consider click [HERE](#)
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
 - i. AGM - October 19, 2022, at Holy Spirit Board Offices
- e. Policies & Procedures
 - i. Board Policy 1: Division Foundational Statements
 - 1. Amanda and approve Core Values for adoption into Board Policy 1

Motion 2022 - 71 Moved by Ms. Jessica Payne that we adopt the new Core Values as presented for Board Policy 1. I also move that we move the three questions that are currently at the top of our Values in Board Policy 1 and instead include them as Guiding Principles at the bottom of the policy.

Those who voted in favor:

Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne

Mr. Jim Ralph
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

9. Discussion & Information Items

- a. School Band Trip Request - CHS and MHS
 - The Cardston High School Band and the Magrath High School Band are asking permission to join the Raymond High School Band on the Royal Caribbean Cruise with Music Festivals and Tours on April 10 – 14, 2023.

Motion 2022 - 72 Moved by Ms. Jessica Payne to approve the Cardston High School and the Magrath High School Band trip requests as presented.

Those who voted in favor:

Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- b. School Basketball Trip Request - CHS, Jamie Atwood Hawaii Nov 30 - Dec 5, 2022

Motion 2022 - 73 Moved by Ms. Tami Tolley to approve the Cardston High School Basketball Hawaii trip November 30 - December 5, 2022, as requested.

Those who voted in favor:

Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom

Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- c. Donations
- i. CES playground - Richardson Foundation Inc. \$15,000
 - ii. CES playground - J. Malin \$15,000
 - iii. SGJHS +Volleyball Uniforms \$2,700 from Solar Seeker Inc. (Jim Seely)
 - iv. RES Healthy Fridge - Snow's Pharmacy - \$1,000
 - v. RES Healthy Fridge - Michael S. Smith Professional - \$1,000
 - vi. MES Playground - Balderson Farms - \$400
 - vii. MES Playground - McIntyre Ranch - \$200

Motion 2022 - 74 Moved by Ms. Tami Tolley to approve the donations as presented.

Those who voted in favor:
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- d. Trustees Tami Tolley and Colin Paterson will join the Cardston Remembrance Day Ceremony to lay a wreath on behalf of the Westwind School Division.
- e. The Division School Council Meeting is scheduled for October 4, 2022, at Central Office at 10:00 AM.

Motion 2022 - 75 Moved by Mr. Josh Smith to go in camera at 11:30 AM

Those who voted in favor:
Mr. Doug Smith

Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

1. In Camera

Motion 2022 - 76 Moved by Mr. Rod Wendorff to come out of in camera at 2:02 PM.

Those who voted in favor:
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

Motion 2022 - 77 Move by Ms. Jessica Payne to increase all salary/wages for non-certified staff in 2022/2023 and 2023/2024 by 1.75% and 2% respectively.

Those who voted in favor:
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph

Ms. Tami Tolley
There were no votes against this motion
Motion carried.

Motion 2022-78 Moved by Ms. Tami Tolley that the Westwind Board of Trustees spend \$500 in support of the CES duck race playground fundraiser.

Those who voted in favor:
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley
There were no votes against this motion
Motion carried.

Motion 2022-79 Moved by Mr. Ross Blackmer to adjourn the meeting at 2:04 PM.

Those who voted in favor:
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Mr. Rod Wendorff
Mr. Colin Paterson joined by Zoom
Ms. Jessica Payne
Mr. Jim Ralph
Ms. Tami Tolley
There were no votes against this motion
Motion carried.

2. Public input, 3 minutes per person to 15 minutes
3. Next Board Meeting - October 20, 2022

