

## Board Meeting Minutes May 12, 2022, 9:30 am

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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1. Called to Order - The Board meeting was called to order at 9:30 AM by Board Chair, Mr. Jim Ralph

### Trustees Present

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

### Others Present

Mr. Darren Mazutinec - Superintendent of Schools  
Mr. Peter Wright - Secretary-Treasurer  
Ms. Pam Boyson - Executive Assistant  
Ms. Rebecca Bultsma - Communications Officer

2. Prayer - The prayer was offered by Mr. Rod Wendorff
3. Approval of Agenda

Motion 2022 - 30 Moved by Ms. Tami Tolley to approve the May 12, 2022, Agenda as presented.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

There were no votes against this motion  
Motion carried.

4. Approval of Board Meeting Minutes
  - a. April 7, 2022, Board Meeting Minutes

Motion 2022 - 31 Moved by Mr. Ross Blackmer to approve the April 7, 2022 Minutes as presented.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

There were no votes against this motion  
Motion carried.

5. Motion to move May 31, 2022 Board Meeting to May 30, 2022. josh

Motion 2022 - 32 Moved by Mr. Josh Smith to move the May 31, 2022 Board Meeting to May 30, 2022.

Those who voted in favor:  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion  
Motion carried

6. Public input, 3 minutes per person to a max of 15 minutes
7. Action List - nothing to report

May 13 Div School Council, Raymond 10 am May 18 - ASBA Zone 6 Gen Mtg & E Parr Celebration <b>May 18 - FNMI Honor Night, 6 pm</b> May 23 - Victoria Day <b>May 27 - Stirling Grad, 6 pm</b> May 30 - This is both the Budget Board Mtg, and the June 2022 Board Mtg June 1 - ATA Retirement Banquet, Tanner Senior's Centre Cardston 6 pm June 5-7 ASBA SGM, Red Deer	<b>June 9 - CHS Grad ceremonies, 7 pm</b> <b>June 10 - CHS Grad banquet, 6:30 pm</b> June 15, ASBA Zone 6 Exec Mtg June 16 - Division BBQ <b>June 21 - SGJHS Honor Night, 6:30 pm</b> <b>June 22 - MTV Grad, 6 pm</b> <b>June 22 - CJHS Awards Assembly</b> <b>June 22 - RJHS Honor &amp; Awards, 9 am</b> <b>June 24 - RHS Grad, 7 pm</b> <b>June 28 - MHS Grad, 6 pm</b>
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## 8. Reports

- a. Superintendent Report - Mr. Darren Mazutinec
  - i. Month in Review
- b. Secretary-Treasurer - Mr. Peter Wright
  - i. Month in Review
- a. Communications Report
- c. OH&S Report - Laura Stocker
  - i. Laura presented a Health and Safety update to the Board. She explained the definition of staff incidents and compared the previous year's statistics. She reviewed the process of incident reporting, and how many did not seek medical attention, as well as how many incidents that did see a medical professional. The Board thanked Laura for her report and the work she does.

## 9. Committees

- a. Management Committee
- b. Student Engagement Committee

- c. Board ATA Liaison Committee
  - i. May 12, 2022, Breakfast Meeting ahead of Board Meeting
- d. ASBA Zone 6
  - i. Edwin Parr Banquet May 18, 2022 in Taber at the Heritage Inn
- e. Policies & Procedures
  - i. Policy 20 - Communication with Parents

Motion 2022 - 33 Moved by Ms. Jessica Payne to adopt revised Policy 20 - Communication with Parents.

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried

#### 10. Discussion & Information Items

June 5-7, 2022 ASBA SGM

- i. Who is attending

Flute Donation to CHS from Christopher Krueger. \$275

Maggie Kronen donation:

- ii. \$500 - Citizenship Scholarship
- iii. \$200 - First Nations Honor Night

1990644 Alberta Inc (Jin Choi, Belly River Gas Station) donation of \$1,000, FNMI Honor Night

Kainawa Children's Services Corporation donation of \$350, FNMI Honor Night

Motion 2022 - 34 Moved by Ms. Tami Tolley to approve the following donations as presented:

Flute Donation to CHS from Christopher Krueger. \$275

Maggie Kronen donation of

- iv. \$500 - Citizenship Scholarship
- v. \$200 - First Nations Honor Night

1990644 Alberta Inc (Jin Choi, Belly River Gas Station) donation of \$1,000 for FNMI Honor Night

Kainawa Children's Services Corporation donation of \$350 for FNMI Honor Night

Those who voted in favor:

- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Ross Blackmer
- Ms. Jessica Payne
- Mr. Jim Ralph
- Ms. Tami Tolley
- Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

RHS football trip request

Motion 2022 - 35 Moved by Mr. Ross Blackmer to approve the RHS Football trip request as presented.

Those who voted in favor:

- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Ross Blackmer
- Ms. Jessica Payne
- Mr. Jim Ralph
- Ms. Tami Tolley
- Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

CHS football trip request

Motion 2022 - 36 Moved by Mr. Ross Blackmer to approve the CHS Football trip as request as presented.

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

Graduation Attendance - Graduation dates have been added to the Board's and Superintendent's calendars.

New Curriculum update - Assistant Superintendent, MR. Rob Doig, has hosted meetings with grade teams from across Westwind who continue to collaborate on the new curriculum specifically Language Arts and Literacy.

Division School Council Meeting will be held in Raymond, on May 13, with a start time of 10 AM.

Education Act - Mr. Darren Mazutinec

Mr. Mazutinec shared an attachment that highlights bullying references in the Education Act, Westwind Policies, and Westwind Administrative Procedures.

Motion 2022 -37 Moved by Ms. Tami Tolley to go in camera at 10:35 AM

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried

11. In Camera

Motion 2022 - 38 Moved by Mr. Rod Wendorff to come out of in-camera at 1:50 PM

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried

12. Public input, 3 minutes per person to a max of 15 minutes

Motion 2022 - 39 Moved by Mr. Rod Wendorff to have a Committee of the Whole Meeting on May 30, 2022, at 9 AM.

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried

Motion 2022 - 40 Moved by Mr. Ross Blackmer to adjourn the meeting at 2:20 PM

Those who voted in favor:

Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Mr. Jim Ralph  
Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried

Next Board Meeting - May 30, 2022.