

## Board Meeting MINUTES March 10, 2022, 9 am

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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1. Called to Order - The meeting was called to order at 9:05 AM by Board Vice-Chair, Mr. Doug Smith

### **Trustees Present**

Mr. Colin Paterson  
Mr. Doug Smith  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Ms. Anna-Joyce Frank  
Ms. Tami Tolley  
Mr. Rod Wendorff

### **Others Present**

Mr. Darren Mazutinec - Superintendent of Schools  
Mr. Peter Wright - Secretary-Treasurer  
Mr. Austin Nunn - Assistant Superintendent  
Ms. Pam Boyson - Executive Assistant  
Ms. Rebecca Bultsma - Communications Officer

2. Prayer - Mr. Ross Blackmer offered the prayer.
3. Approval of Agenda
  - a. Add literacy update to agenda

Motion 2022 - 18 Moved by Ms. Anna-Joyce Frank to approve March 10, 2022, Agenda as amended.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

4. Approval of Board Meeting Minutes

a. Feb 10, 2022, Board Meeting Minutes

Motion 2022 - 19 Moved by Mr. Ross Blackmer to approve the February 10, 2022 Board Meeting Minutes as amended.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes

6. Action List - nothing to report

<p>Mar 17-19 Provincials in Westwind  Mar 23 - Zone 6 Gen Mtg, 10:30  Mar 28-30 - Board Planning Session  April COW - March 29 at Bd Planning Session  Apr 7 - Bd Mtg</p>	<p>Apr 15 - Good Friday  Apr 18-22 - Easter Break  Apr 29 - Div School Council Mtg in Magrath</p>
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**7. Reports**

- a. Superintendent Report - Mr. Darren Mazutinec
  - i. Month in Review
- b. Secretary-Treasurer - Mr. Peter Wright
  - i. Month in Review
- c. Assistant Super - Mr. Austin Nunn
  - i. Month in Review
- d. Communications Report
- e. Director of Technology Report - Mr. Lyle Roberts
  - i. Mr. Roberts reviewed progress the Technology Department is making on several projects to upgrade different areas of need in the division. The Board asked Mr. Roberts to thank the Technology Department for the excellent work they do in keeping Westwind running smoothly.

**8. Committees**

- a. Management Committee
  - i. ACTION ITEM - Schedule negotiations with employee groups for May 10, 2022
- b. Student Engagement Committee
- c. Board ATA Liaison Committee
  - i. May Meeting
- d. ASBA Zone 6
  - i. March 23, at Palliser Board Offices
- e. Policies & Procedures
  - i. Policy 20 - Communication with Parents

ACTION ITEM - This item will be added to the Mar 30, 2022 COW meeting for further discussion

- f. Education Act Review - Mr. Mazutinec
  - i. Mr. Mazutinec reviewed *Section 31 - Student Responsibilities* with the Board. This section of the Education Act ties into *Westwind Administrative Procedure 345 - Student Code of Conduct*.

9. Discussion and Information Items

- a. New Raymond High School Announcement
  - i. Westwind School Division was approved for a design project in regards to a possible Raymond High School. This step in the process includes getting blueprints drawn up with the costing information. The project then goes to the Treasury Department for final approval. If successful, the project will be announced in the Spring of 2023.
  - ii. The remainder of the discussion is moved to in-camera
- b. Literacy discussion
  - i. Mr. Doig reported to the Board that Dr. Georgiou was extremely impressed with Westwind's data and the improvement it shows in both literacy and numeracy. Mr. Doig reiterated that we are grateful for the work our schools are doing to support this program. The Board thanked Mr. Doig and Mr. Nunn for their work on this project.
- c. Sportsmanship discussion from Principal's Meeting
  - i. Mr. Mazutinec expressed the importance of sportsmanship as we watch Zones and Provincial Basketball playoffs over the next two weeks.
- d. Village of Glenwood request
- e. Crisis Response Plans for schools
  - i. Mr. Mazutinec briefly reviewed the Lethbridge City Police presentation the Board attended last week. Westwind schools are currently working on creating updated Crisis Response Plans.
- f. Board Planning Session
  - i. Agenda
- g. Spring Glen Elem Principal hiring process
  - i. Interviews are scheduled for March 22, 2022.
- h. Dorothy Jace donation of a Selmer Signet Baritone Saxophone to RHS \$3,200.00.
- i. Kyle Wood donation of travel gear/athletic shoes for CHS Basketball in the amount of \$3,889.50 US dollars.

- j. \$5,000 donation from Telus to CES playground

Motion 2022 - 20 Moved by Mr. Josh Smith to approve the following donations as presented:

- Dorothy Jace Saxophone, \$3,200.00
- Kyle Wood, travel gear/athletic shoes \$3,889.50 US
- Telus donation to the CES playground project \$5,000.00

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

Motion 2022 - 21 Moved by Ms. Tami Tolley to go in camera at 1:15 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

10. In Camera

Motion 2022 - 22 Moved by Mr. Rod Wendorff to come out of in-camera at 2:30 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

11. Public input, 3 minutes per person to a max of 15 minutes

Motion 2022 - 23 Moved by Ms. Jessica Payne to adjourn the meeting at 2:36 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

Next Board Meeting - April 7, 2022.