

## Board Meeting MINUTES Jan 13, 2022, 9 am

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behavior, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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1. Called to Order - The meeting was called to order at 9:05 AM by Board Chair, Mr. Jim Ralph

### **Trustees Present**

Mr. Jim Ralph  
Mr. Colin Paterson  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Jessica Payne  
Ms. Anna-Joyce Frank  
Ms. Tami Tolley

Mr. Ralph excused Trustees Mr. Doug Smith and Mr. Rod Wendorff

### **Others Present**

Mr. Darren Mazutinec - Superintendent of Schools  
Mr. Peter Wright - Secretary-Treasurer  
Mr. Robert Doig - Assistant Superintendent  
Ms. Pam Boyson - Executive Assistant  
Ms. Rebecca Bultsma - Communications Officer

2. Prayer - The prayer was offered by Mr. Colin Paterson
3. Approval of Agenda

Motion 2022 - 1 Moved by Ms. Tami Tolley to approve the January 13, 2022, Agenda as amended.

Those who voted in favor:

Ms. Anna-Joyce Frank  
Mr. Colin Paterson  
Ms. Jessica Payne  
Mr. Jim Ralph  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Tami Tolley

There were no votes against this motion

Motion carried.

4. Approval of Board Meeting Minutes
  - a. Nov 30, 2021, Board Meeting Minutes

Motion 2022 - 2 Moved by Ms. Tami Tolley to approve the November 30, 2021 Board Meeting Minutes as presented.

Those who voted in favor:

Ms. Anna-Joyce Frank  
Mr. Colin Paterson  
Ms. Jessica Payne  
Mr. Jim Ralph  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Tami Tolley

There were no votes against this motion

Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes
6. Action List

Jan 19 - ASBA Zone 6 Gen Mtg - 10:30 am Jan 21 - Div School Council Mtg Feb 2 - Committee of the Whole Mtg - 1 pm Feb 10 - Board Mtg - 9 am	Feb 21 - Family Day Feb 22-23 - Non-instructional Days Feb 24-25 - Teacher Convention Mar 3 - Committee of the Whole Mtg - 1 pm
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## 7. Reports

- a. Superintendent Report - Mr. Darren Mazutinec
  - i. Month in Review
- b. Secretary-Treasurer - Mr. Peter Wright
  - i. Month in Review
- c. Assistant Super - Mr. Robert Doig
  - i. Month in Review
- d. Communications Report
- e. O&M Report - Laura Stocker
  - i. Health and Safety Officer Laura Stocker reported to the Board about ongoing initiatives and training implemented division-wide, including the addition of AED's to division sites.

## 8. Committees

- a. Management Committee
- b. Student Engagement Committee
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
- e. Policies & Procedures
  - i. Policy 16 - Recruitment and Selection of Personnel
    - 1. After discussion, Policy 16 will remain as is.
  - ii. Policy 18 - Alternative Programs
    - 1. After discussion, Policy 18 will remain as is.

## 9. Discussion & Information Items

- a. 2022/2023 Calendar
  - i. Assistant Superintendent Mr. Rob Doig led a discussion around the 2022-2023 calendar with the Trustees. Additional data will be gathered from Principals and

School Councils, and the calendar will be discussed at the February Board Meeting.

- b. New Curriculum update
  - i. Assistant Superintendent, Mr. Rob Doig provided Trustees with an update on the new curriculum that is being piloted in the division. The information will be shared on the website.
- c. Learning disruptions grant
  - i. Assistant Superintendent, Mr. Rob Doig shared information with the Board on the *Learning Disruptions Grant* Westwind received from Alberta Education. The original grant allowed for the hire of staff for 14 weeks to provide additional support for students in grades 2 and 3. Westwind has applied for a new grant to provide support to students in grade 1.
- d. Re-entry update
  - i. Attendance tracking
    - 1. Superintendent Mr. Darren Mazutynec discussed COVID attendance tracking and the divisions' efforts to ensure decisions are made based on accurate absentee data. He also discussed the upgraded daily health checklist and COVID guidelines released by the government earlier this month.
- e. Rural Ed Symposium
  - i. Any trustee wanting to attend the upcoming Rural Education Symposium needs to let Pam know by the end of the week.

#### Strategic Planning for the Board

- Several members of the Board discussed a desire to schedule training and strategic planning sessions in the next month. The Superintendent will begin planning and report to the Board at the February Board Meeting.

#### Donations

- f. \$ 7,500 Community Foundation Grant
- g. \$1200 to RHS football program from Jerry's Pop Shop
- h. \$ 300 to CHS Drumline from Peggy Blackmore
- i. \$300 to CES playground from Peggy Blackmore
- j. \$500 to CES Playground from Steve & Darilyn Quinton

- k. \$ 1,000 to CES playground from Vanee Farm Centre
- l. \$1,000 to CES playground from L&S Bishop Enterprises
- m. \$ 1,000 to CES playground from Parrish & Heimbecker Limited
- n. \$ 2,500 to MHS Athletics from Brad and Shannon Sabey
- o. \$1000 to RES Healthy Snack Fridge from Snow's Pharmacy
- p. \$2500 to MHS Athletics from Cole Barnett Professional Corporation
- q. \$ 700 donation in kind "Besson Trumpet" from Christopher Torres-Rivera
- r. \$ 14,000 donation in kind "grand piano" from Jaroslava Kozak
- s. \$ 7,000 donation in kind "piano" from Jaroslava Kozak

Motion 2022 - 3 Moved by Mr. Ross Blackmer to approve the following donations:

- \$ 7,500 Community Foundation Grant
- \$1200 to RHS football program from Jerry's Pop Shop
- \$ 300 to CHS Drumline from Peggy Blackmore
- \$300 to CES playground from Peggy Blackmore
- \$500 to CES Playground from Steve & Darilyn Quinton
- \$ 1,000 to CES playground from Vanee Farm Centre
- \$1,000 to CES playground from L&S Bishop Enterprises
- \$ 1,000 to CES playground from Parrish & Heimbecker Limited
- \$ 2,500 to MHS Athletics from Brad and Shannon Sabey
- \$1000 to RES Healthy Snack Fridge from Snow's Pharmacy
- \$2500 to MHS Athletics from Cole Barnett Professional Corporation
- \$ 700 donation in kind "Besson Trumpet" from Christopher Torres-Rivera
- \$ 14,000 donation in kind "grand piano" from Jaroslava Kozak
- \$ 7,000 donation in kind "piano" from Jaroslava Kozak

Those who voted in favor:

Ms. Anna-Joyce Frank  
Mr. Colin Paterson  
Ms. Jessica Payne  
Mr. Jim Ralph  
Mr. Josh Smith

Mr. Ross Blackmer  
Ms. Tami Tolley

There were no votes against this motion  
Motion carried.

Motion 2022 - 4 Moved by Ms. Tami Tolley to go in camera at 12:33 PM.

Those who voted in favor:  
Ms. Anna-Joyce Frank  
Mr. Colin Paterson  
Ms. Jessica Payne  
Mr. Jim Ralph  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Tami Tolley

There were no votes against this motion  
Motion carried.

10. In Camera

Motion 2022 - 5 Moved by Ms. Jessica Payne to come out of in-camera at 1:53 PM.

Those who voted in favor:  
Ms. Anna-Joyce Frank  
Mr. Colin Paterson  
Ms. Jessica Payne  
Mr. Jim Ralph  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Tami Tolley

There were no votes against this motion  
Motion carried.

11. Public input, 3 minutes per person to a max of 15 minutes

Motion 2022 - 6 Moved by Mr. Ross Blackmer to adjourn the meeting at 1:56 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank  
Mr. Colin Paterson  
Ms. Jessica Payne  
Mr. Jim Ralph  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Tami Tolley

There were no votes against this motion  
Motion carried.

Next Board Meeting - Feb 10, 2022.

