

Board Meeting MINUTES Feb 10, 2022, 9 am

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

1. Called to Order - The meeting was called to order at 9:05 AM by Board Chair, Mr. Jim Ralph

Trustees Present

Mr. Jim Ralph
Mr. Colin Paterson - joined by Zoom
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Jessica Payne
Ms. Anna-Joyce Frank
Ms. Tami Tolley
Mr. Rod Wendorff

Others Present

Mr. Darren Mazutinec - Superintendent of Schools
Mr. Peter Wright - Secretary-Treasurer
Mr. Todd Heggie - Assistant Superintendent
Mr. Austin Nunn - Assistant Superintendent
Ms. Pam Boyson - Executive Assistant
Ms. Rebecca Bultsma - Communications Officer

2. Prayer - The prayer was offered by Ms. Tami Tolley.
3. Approval of Agenda

Motion 2022 - 7 Moved by Ross Blackmer to approve February 10, 2022, Agenda as presented.

- Those who voted in favor:
- Ms. Anna-Joyce Frank
- Mr. Colin Paterson
- Ms. Jessica Payne
- Mr. Jim Ralph
- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Ross Blackmer
- Ms. Tami Tolley
- Mr. Rod Wendorff

There were no votes against this motion
Motion carried.

- 4. Approval of Board Meeting Minutes
 - a. Jan 13, 2022, Board Meeting Minutes

Motion 2022 - 8 Moved by Ms. Anna-Joyce Frank to approve the January 13, 2022 Board Meeting Minutes as presented.

- Those who voted in favor:
- Ms. Anna-Joyce Frank
- Mr. Colin Paterson
- Ms. Jessica Payne
- Mr. Jim Ralph
- Mr. Doug Smith
- Mr. Josh Smith
- Mr. Ross Blackmer
- Ms. Tami Tolley
- Mr. Rod Wendorff

There were no votes against this motion
Motion carried.

- 5. Public input, 3 minutes per person to a max of 15 minutes
- 6. Action List - no action items from the January 13, 2022 Board Meeting.

Feb 16 - ASBA Zone 6 Exec Mtg Feb 21 - Family Day Feb 22-23 - Non-instructional Days Feb 24-25 - Teacher Convention	Mar 3 - Committee of the Whole Mtg Mar 6-8 Rural Ed Symposium
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7. Reports

- a. Superintendent Report - Mr. D Mazutinec
 - i. Month in Review
- b. Secretary-Treasurer - Mr. P Wright
 - i. Month in Review
- c. Assistant Super - Mr. Todd Heggie
 - i. Month in Review
- d. Assistant Super - Mr. Austin Nunn
 - i. Month in Review
- e. Communications Report
- f. Transportation Supervisor Report - Mr. Mike Cahoon
 - i. Mr. Mike Cahoon, Transportation Supervisor introduced himself to the Board. He praised the staff in the transportation department for all they have done to keep it running smoothly with the untimely passing of the previous transportation supervisor. Westwind School Division has 37 bus routes and 4 special needs buses that run every day. Buses are constantly being worked on, which can be challenging with having enough spare buses.

We have a roster of 26 substitute drivers, but there are still challenges. We are working hard to recruit more. Westwind has several seasoned operators that have been with the division for up to 30 years, those operators are very valuable, and we appreciate their commitment. Starting next year, there will be a new funding framework for transportations departments. The Board thanked Mr. Cahoon and asked him to pass along their appreciation to the transportation department staff and bus operators.

8. Committees

- a. Management Committee
- b. Student Engagement Committee
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
- e. Policies & Procedures
 - i. Policy 19, Welcoming, Safe, Caring and Respectful Schools

Motion 2022 - 9 Moved by Mr. Colin Paterson to amend Board Policy 19, Welcoming, Safe, Caring and Respectful School with the changes presented.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Jim Ralph

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

- f. Education Act Review - Mr. Darren Mazutinec

9. Discussion & Information Items

- a. 2022/2023 Calendar - Mr. Rob Doig

Motion 2022 - 10 Moved by Rod Wendorff to approve the 2022/2023 calendar as presented.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne
Mr. Jim Ralph
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Tami Tolley
Mr. Rod Wendorff

There were no votes against this motion
Motion carried.

b. CES Jordan's Principle Funding Agreement Stacy Jacobs, Principal

Motion 2022 - 11 Moved by Ms. Anna-Joyce Frank to approve the setting up of a Contribution Agreement for the receipt of Jordan's Principle funding from the First Nations and Inuit Health Branch. The length of the agreement will be for two years starting April 1, 2021, and ending March 31, 2023. The Signing authority to receive/approve funding through the agreement will be:

Jim Ralph – Board Chair
Box 10
Cardston AB, T0K 0K0
(403) 653-4991

Peter Wright – Secretary-Treasurer
Box 10
Cardston AB, T0K 0K0
(403) 653-4991

The type of organization that the Board would like to identify as for the agreement is 'not for profit incorporated'.

Jim Ralph – Board Chair
Doug Smith – Vice Chair
Ross Blackmer – Trustee
Anna-Joyce Frank - Trustee
Colin Paterson – Trustee
Jessica Payne – Trustee
Josh Smith – Trustee
Tami Tolley – Trustee
Rod Wendorff – Trustee

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Jim Ralph

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

c. Local ATA Request

Motion 2022 - 12 Moved by Mr. Ross Blackmer that for the 2021/2022 school year, please be advised that the Westwind School Division Board of Trustees has authorized a .1 full-time equivalent release time to be used as needed for the president or designate of ATA Local 12 to conduct local and Alberta Teachers' Association business in his or her capacity as elected president of the local.

to approve the Local ATA request as presented.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Jim Ralph

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

d. Update on Mental Health - Mr. Austin Nunn

- e. Update on COVID/HR
 - i. Mr. Todd Heggie, Assistant Superintendent briefly reviewed with Board how COVID absences are tracked daily. For the most part, we have always been able to find enough substitute teachers so the learning is not disrupted.
 - ii.
- f. COVID Impact to Westwind - Pending an announcement from Premier Kenny
- g. \$ 1,488.49 donation to RJHS Grade 9 boys basketball - Eric Baker
- h. \$1500 towards Basketball camp - Danny & Tamara Balderson
- i. \$1,000 donation to the Blue & White Club - Alberta Hunter's Club
- j. \$100 donation to Blue & White Club - Dr. Robert Russell
- k. \$1,000 donation to Blue & White Club - Kirk's Tire
- l. \$1,000 donation to Blue & White Club - Mr. John Malin

Motion 2022 - 13 Moved by Mr. Doug Smith to approve the following donations as presented:

\$ 1,488.49 donation to RJHS Grade 9 boys basketball - Eric Baker
\$1500 towards Basketball camp - Danny & Tamara Balderson
\$1,000 donation to the Blue & White Club - Alberta Hunter's Club
\$100 donation to Blue & White Club - Dr. Robert Russell
\$1,000 donation to Blue & White Club - Kirk's Tire
\$1,000 donation to Blue & White Club - Mr. John Malin

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Jim Ralph

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

Motion 2022 - 14 Moved by Ms. Tami Tolley to go in camera at 12:00 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Jim Ralph

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

10. In-Camera

Motion 2022 - 15 Moved by Ms. Jessica Payne to come out of in-camera at 12:55 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson

Ms. Jessica Payne

Mr. Jim Ralph

Mr. Doug Smith

Mr. Josh Smith

Mr. Ross Blackmer

Ms. Tami Tolley

Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

Motion 2022 - 16 Moved by Ms. Jessica Payne that the April 14, 2022 Board Meeting will be moved to April 7, 2022, and the April 7, 2022 Committee of the Whole meeting will be held during the March 29, 2022, Board Planning Session.

Those who voted in favor:

Ms. Anna-Joyce Frank

Mr. Colin Paterson
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Tami Tolley
Mr. Rod Wendorff

There were no votes against this motion
Motion carried.

11. Public input, 3 minutes per person to a max of 15 minutes

Motion 2022 - 17 Moved by Mr. Josh Smith to adjourn the meeting at 12:57 PM.

Those who voted in favor:
Ms. Anna-Joyce Frank
Mr. Colin Paterson
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Doug Smith
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Tami Tolley
Mr. Rod Wendorff

There were no votes against this motion
Motion carried.

Next Board Meeting - March 10, 2022

