

Board Meeting MINUTES Nov 30, 2021, 9 am

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

1. Called to Order - The meeting was called to order by Board Chair, Mr. Jim Ralph at 9:12 AM

Trustees Present

Ms. Anna-Joyce Frank
Mr. Colin Paterson, participated by Zoom
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

Others Present

Mr. Darren Mazutinec - Superintendent of Schools
Mr. Peter Wright - Secretary-Treasurer
Mr. Todd Heggie - Assistant Superintendent
Ms. Pam Boyson - Executive Assistant
Ms. Rebecca Bultsma - Communications Officer

2. Prayer - Ms. Jessica Payne

3. Approval of Agenda

Motion 2021- 82 Moved by Mr. Ross Blackmer to approve the November 30, 2021, Agenda as amended.

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Colin Paterson Zoom
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

4. Approval of Board Meeting Minutes

- a. Oct 22, 2021, Organizational Board Meeting Minutes
- b. Oct 22, 2021 Board Meeting Minutes

Motion 2021- 83 Moved by Ms. Tami Tolley to approve October 22, 2021, Board Organizational Meeting Minutes as presented.

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

Motion 2021- 84 Moved by Ms. Jessica Payne to approve October 22, 2021, Board Meeting Minutes as amended.

Those who voted in favor:

- Ms. Anna-Joyce Frank
- Mr. Colin Paterson
- Mr. Doug Smith
- Ms. Jessica Payne
- Mr. Jim Ralph
- Mr. Josh Smith
- Mr. Rod Wendorff
- Mr. Ross Blackmer
- Ms. Tami Tolley

There were no votes against this motion
Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes
6. Action List

Nov 30 - Board Meeting 9 AM Dec 1 - Div School Council Mtg, MHS Theatre, 10 AM Dec 9 - Board Meeting or COW Mtg, or no meeting Dec 13 - Christmas Hampers	Dec 15 - ASBA Zone 6 Exec Mtg Dec 17 - Final Day before Christmas Jan 4 - Back to School
--	--

7. Reports

- a. Superintendent Report
 - i. Month in Review
- b. Secretary-Treasurer
 - i. Month in Review
- c. Assistant Super - Todd Heggie
 - i. Month in Review
- d. Communications Report
- e. Director of Technology Report - Lyle Roberts

- i. Mr. Roberts reviewed several initiatives the tech department has implemented, as well as a list of future initiatives that are planned. The Board thanked Mr. Roberts for his efforts and asked that he let the entire Tech Department know of the Board's appreciation for their hard work.

8. Committees

- a. Management Committee
- b. Student Engagement Committee
 - i.
- c. Board ATA Liaison Committee
 - i.
- d. ASBA Zone 6
 - i. Zone 6 Executive Meeting, Dec 15, 2021
- e. Policies & Procedures

9. Discussion & Information Items

- a. CES Request
 - i. CES Vice Principal, Ms. Rachel Stevens, and Ms. Leslie Low shared a presentation with the Board requesting financial assistance to help with updates on the Cardston Elementary School playground. They are applying for a "matching dollars grant" The Board approved a donation of \$30,000 and an "in-kind" donation of \$10,000 to help with the removal of pea gravel and other heavy equipment work.
- b. Auditor Presentation

Motion 2021- 85 Moved by Mr. Josh Smith to approve the Audited Financial Statements for the year ending August 31, 2021, as presented.

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph

Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- c. 2020/2021 school year presentation - Assistant Superintendent Mr. Rob Doig
 - i. The approved AERR is available on the Westwind Website.

Motion 2021- 86 Moved by Mr. Doug Smith to approve the Annual Education Results Report (AERR) for the 2020/2021 school year as presented.

Those who voted in favor:
Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- d. Bill 70 attachment
- e. Students First Act attachment
- f. Calendar Discussion 2022/2023
- g. RHS Girls Basketball request, forwarded from the October 22, 2021 Board Meeting
 - i. A letter of approval will be sent to RHS

Motion 2021- 87 Moved by Mr. Rod Wendorff to approve the RHS Girls Basketball request as presented.

Those who voted in favor:
Ms. Anna-Joyce Frank

Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- h. Band instrument donation\$ 300.00
- i. Band instrument donation \$ 450.00
- j. RHS Show Choir Trip Request
 - i. A letter of support will be sent to RHS

Motion 2021- 88 Moved by Mr. Rod Wendorff to approve the RHS Show Choir Trip request as presented.

Those who voted in favor:
Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- k. CHS Band Trip Request
 - i. A letter of support will be sent to CHS

Motion 2021- 89 Moved by Mr. Josh Smith to approve the CHS Band Trip request as presented.

Those who voted in favor:

Ms. Anna-Joyce Fran
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- I. MHS and RHS Luther Requests
 - i. Cover Letter
 - ii. Request
 - iii. RHS Letter

Motion 2021- 90 Moved by Mr. Ross Blackmer to approve the MHS and RHS Luther Tournament in Regina Saskatchewan February 3-5, 2022.

Those who voted in favor:
Ms. Anna Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

- m. \$500 donation to CES preschool playground from Cardston Seniors
- n. \$2,500 donation to Magrath Athletics from Surrex Insurance
- o. \$ 1,000 donation to the RES healthy snack fridge from Michael S. Smith Prof Corp

- p. \$1,000 cheque for CHS Athletics from Dr. Storm Bartsoff.
- q. \$ 1,200 Shane Rodeback Excavating donation in kind for RES Natural Playground
- r. \$1,000 donation to CHS for drumline from Zeke & Zander Tolley
- s. \$2000 donation to CHS for athletics from DQ

Motion 2021- 91 Moved by Ms. Jessica Payne to approve the following donations:

- \$500 donation to CES preschool playground from Cardston Seniors
- \$2,500 donation to Magrath Athletics from Surrex Insurance
- \$ 1,000 donation to the RES healthy snack fridge from Michael S. Smith Prof Corp
- \$1,000 cheque for CHS Athletics from Dr. Storm Bartsoff.
- \$ 1,200 Shane Rodeback Excavating donation in kind for RES Natural Playground
- \$1,000 donation to CHS for drumline from Zeke & Zander Tolley
- \$2000 donation to CHS for athletics from DQ

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion

Motion carried.

- t. Christmas Baskets
 - i. Prep and deliver on Monday, December 13, 2021. Trustees will join Central Office staff in the preparation and delivery of Christmas hampers to schools.
- u. Postponement of the scheduled Hutterite Minister meeting until pandemic restrictions are lifted.

Motion 2021- 92 Moved by Ms. Tami Tolley to go in camera at 1:30 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion

Motion carried.

10. In-Camera

Motion 2021- 93 Moved by Mr. Josh Smith to come out of in-camera at 3:17 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Doug Smith
Ms. Jessica Payne
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion

Motion carried.

11. Public input, 3 minutes per person to a max of 15 minutes

Ms. Jessica Payne left the meeting at 3:17 PM

Motion 2021 - 94 Moved by Ms. Tami Tolley to provide \$30,000 for the CES playground resurfacing request and \$10,000 in-kind donation for landscaping work.

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

Motion 2021- 95 Moved by Mr. Ross Blackmer to adjourn the meeting at 3:19 PM.

Those who voted in favor:

Ms. Anna-Joyce Frank
Mr. Colin Paterson
Mr. Doug Smith
Mr. Jim Ralph
Mr. Josh Smith
Mr. Rod Wendorff
Mr. Ross Blackmer
Ms. Tami Tolley

There were no votes against this motion
Motion carried.

Next Board Meeting - January 13, 2022