

## Board Meeting MINUTES - 10:00 am Aug 19, 2021

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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1. Called to Order The meeting was called to order at 10:45 am by Board Chair, Mr. Jim Ralph.

### Trustees Present

Mr. Rod Wendorff  
Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Peggy Blackmore  
Mr. Josh Smith  
Ms. Jessica Payne  
Ms. Patricia Beazer  
Mr. Ross Blackmer

### Others Present

Mr. Darren Mazutinec - Superintendent of Schools  
Mr. Peter Wright - Secretary-Treasurer  
Ms. Pam Boyson - Executive Assistant  
Ms. Rebecca Bultsma - Communications Officer  
Mr. Rob Doig - Assistant Superintendent  
Mr. Todd Heggie - Assistant Superintendent

2. Prayer - Mr. Rod Wendorff

3. Approval of Agenda

Motion 2021- 53 Moved by Ms. Jessica Payne to approve the August 19, 2021 Board Meeting Agenda as presented.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer

There were no votes against this motion  
Motion carried.

4. Approval of Board Meeting Minutes  
a. May 31, 2021 Board Meeting Minutes

Motion 2021- 54 Moved by Mr. Ross Blackmer to approve the May 31, 2021 Board Meeting Minutes as presented.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer

There were no votes against this motion  
Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes

6. Action List

<p>Aug 23-27 1st week back for teachers  Aug 30 - 1st day back for students  Sept 6 - Labour Day  Sept 15 - ASBA Zone 6 General Mtg Zoom</p>	<p>Sept 23 - Board Mtg  Sept 30 - Orange Shirt/Truth &amp; Reconciliation Day  Oct 11 - Thanksgiving  Oct 18 - Elections</p>
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**7. Reports**

- a. Superintendent Report
  - i. Month in Review
- b. Secretary-Treasurer
  - i. Month in Review
- c. Communications Report

**8. Committees**

- a. Management Committee
- b. Student Engagement Committee
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
- e. Policies & Procedures

**9. Discussion & Information Items**

- a. Summer School Report - Mr. Doig
- b. Graduation Rates Report - Mr. Doig
- c. Welcome Back Week, Aug. 23-27, 2021 - Mr. Doib
- d. 2020/2021 Financial Update - Mr. Wright
- e. Special Ballots
  - i. The process for Special Ballots is as follows, the voter receives three envelopes, which are returned to the proper authority in the time frame required. Of note, during the last two elections, Mr. Wright has only received one special ballot request.

- ii. There are three reasons that a voter would qualify for a special ballot:
  1. The voter has a disability that precludes them from attending their voting station
  2. The voter is away the day of the election
  3. The voter is an elections worker, that is not able to attend their own voting station

Motion 2021- 55 Moved by Ms. Jessica Payne that Westwind School Division offers Special Ballots for the October 18, 2021 Election.

Those who voted in favor:

Mr. Jim Ralph  
Ms. Patricia Beazer  
Mr. Josh Smith  
Ms. Jessica Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer

Those who voted against the motion

Mr. Doug Smith  
Ms. Peggy Blackmore

Motion carried.

- f. Westwind Assessment Statement - Mr. Mazutinec
- g. School deficiencies report
- h. School Re-entry Plan - Mr. Mazutinec
  - i. After a thorough Board discussion, the Westwind School Division School Re-entry Plan will be posted on the website and sent out to all households.
- i. Education Services Agreement - Mr. Jim Ralph and Mr. Darren Mazutinec
- j. Organizational Meeting - Mr. Darren Mazutinec
  - i. Nov 2, 2021 - possible date
  - ii. Nov 16, 17 - possible Trustee training
  - iii. Possible Board Retreat and orientation
- k. Cardston High School received Instruments donations.
  - i. Christopher Kruger - Oboe and Clarinet \$1,900.00
  - ii. Aimee Benoit - Alto Sax \$800.00



Motion 2021- 56 Moved by Ms. Patricia Beazer to accept the instrument donations by Christopher Kruger and Aimee Benoit.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer

There were no votes against this motion  
Motion carried.

Motion 2021- 57 Moved by Mr. Rod Wendorff to go in camera at 12:31 pm.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer

There were no votes against this motion  
Motion carried.

#### **10. In-Camera**

Motion 2021- 58 Moved by Mr. Ross Blackmer to come out of in-camera at 1:31 pm

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith

Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer

There were no votes against this motion  
Motion carried.

11. Public input, 3 minutes per person to a max of 15 minutes

Motion 2021- 59 Moved by Mr. Josh Smith to adjourn the meeting at 2:47 pm.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff  
Mr. Ross Blackmer

There were no votes against this motion  
Motion carried.

Next Board Meeting - Sept 23, 2021