

## Board Meeting Minutes - 8:30 am April 1, 2021

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centred learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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1. Called to Order - The meeting was called to order at 8:35 am. By Board Chair, Mr. Jim Ralph.

2. **Trustees Present**

Mr. Ross Blackmer

Mr. Rod Wendorff

Mr. Jim Ralph

Mr. Doug Smith

Ms. Peggy Blackmore

Mr. Josh Smith

Ms. Jessica Payne

Ms. Patricia Beazer

**Others Present**

Mr. Darren Mazutinec - Superintendent of Schools

Mr. Peter Wright - Secretary-Treasurer

Mr. Robert Doig - Assistant Superintendent

Ms. Pam Boyson - Executive Assistant

Ms. Rebecca Bultsma - Communications Officer

3. Prayer - The prayer was offered by Ms. Peggy Blackmore.

Motion 2021- 21 Moved by Ms. Jessica Payne to approve the April 1, 2021 Board Meeting Agenda as presented.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

4. Approval of Agenda
5. Approval of Board Meeting Minutes
  - a. March 4, 2021 Board Meeting Minutes

Motion 2021-22 Moved by Mr. Rod Wendorff to approve the March 4, 2021 Board Meeting Minutes as modified.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

Motion 2021-23 Moved by Ms. Jessica Payne that after reviewing the historical data on the number of viewers of Westwind School Division recorded board meetings, and due to the lack of public interest in said meetings, and taking into consideration the time and division resources required to record School board

meetings and make them available to the public, I move that from today moving forward that Westwind School Division no longer records their board meetings by video. In order to maintain transparency, the board continues to welcome the public to attend monthly board meetings, and will continue to make Westwind School Division board meeting minutes readily available on the Westwind School Division website.

Those who voted in favor of the motion

Ms. Jessica Payne

Mr. Josh Smith

Those who voted against the motion

Ms. Patricai Beazer

Ms. Peggy Blackmore

Mr. Doug Smith

Mr. Ross Blackmer

Mr. Jim Ralph

Mr. Rod Wendorff

Motion defeated.

6. Public input, 3 minutes per person to a max of 15 minutes

7. Action List

|   |   |
|---|---|
| Apr 2 - Good Friday<br>Apr 5-9 - Easter Break<br>Apr 21 ASBA Exec Mtg | Apr 23-25 ASCA Annual Conference<br>Apr 29 - Bd Mtg |
|---|---|

8. Reports

- a. Superintendent Report
  - i. Month in Review
- b. Secretary-Treasurer
  - i. Month in Review
- c. Assistant Superintendent, Robert Doig
  - i. Month in Review
- d. Communications Report
  - i. Report

9. Committees

- a. Management Committee
  - i. April Negotiations, employee groups will be contacted for their input.
- b. Student Engagement Committee
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
  - i. Executive Meeting - April 21, 2021
- e. Policies & Procedures
  - 1. Policy 13 - Appeals and Hearings regarding student matters
    - a. No action at this time.
  - 2. Policy 7 - Board Operations

Motion 2021-24 Moved by Mr. Ross Blackmer to modify Policy 7 Board Operations, deleting section 13.1.1 due to a change in government policy.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

ACTION ITEM - Mr. Mazutinec will check with legal regarding the recording and sharing of Board Meetings and share the information at the next Board Meeting.

ACTION ITEM - The Board Meeting Agenda will be posted on the website three days prior to the Board Meeting. Any additional agenda items will be added at the beginning of the Board Meeting.

Motion 2021-25 Moved by Mr. Doug Smith to change the final sentence in Policy 7 - Board Operations section 7.3.4 to say "Changes to the agenda to accommodate truly emergent items may be made with the approval of the majority of those present."

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried.

3. Policy 16 - Recruitment and Selection of Personnel

- The Board reviewed the latest draft of Policy 16. After discussion, they asked Mr. Mazutinec to get some legal clarification and report back at the next Board Meeting.

ACTION ITEM - Add Policy 16 to April 29 Board Meeting.

10. Discussion & Information Items

- a. Hockey Canada Academy - Jordan DuCharme
- i. Jordan DuCharme, FSLC at Cardston Junior High School, Tyler Bevans and Kent Wynder, Teachers at Cardston Junior High School joined the Board Meeting to present a project they are requesting Board support for.
  - ii. The primary objective of the Hockey Canada Skills Academy program can reach students that do not play traditional school sports of Volleyball, Football and Basketball. This program has the potential to enhance the confidence, self-esteem and opportunities for students in both academics and athletics beyond the primary, intermediate and secondary school system, while making efficient use of arena facilities during school-day hours. The group is requesting a letter of support from the Board.

Motion 2021 - 26 Moved by Mr. Doug Smith that the Westwind School Division Board of Trustees support having the Hockey Canada Skills Academy program at Cardston Junior High School, and the program will be evaluated annually. Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion  
Motion carried.

- b. ASBA - Curriculum Meeting with Board Chairs and Superintendents
- c. Board Meeting Recordings
  - i. Report
  - ii. Mr. Corey McCarthy submitted a request on behalf of Channel 32, the Cardston Community Television asking the Board for permission to rebroadcast Westwind School Division's online content or recordings to the television viewers.
- d. Change Board Meeting Date

Motion 2021-27 Moved by Ms. Jessica Payne to move the May 27, 2021 Board Meeting to May 31, 2021.

Those who voted in favor:  
Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion  
Motion carried.

- e. Occupational Health and Safety (OHS) Director - Laura Stocker
  - i. Ms. Laura Stocker joined the Board Meeting to report on her duties as the Occupational Health and Safety Coordinator.

- f. Edwin Parr Nominee
  - i. Ms. Juliann Sommerfeldt is Westwind's Edwin Parr Nominee.
- g. Donations
  - i. CHS hoist donation
  - ii. CHS instrument donations

Motion 2021-28 Moved by Ms. Peggy Blackmore to approve the Cardston High School in kind donation of a hoist and the Cardston High School in kind donation of band instruments as presented.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion  
Motion carried.

Motion 2021-29 Moved by Mr. Ross Blackmer to go in camera at 1:36 pm.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion  
Motion carried.

11. In Camera

Motion 2021-30 Moved by Mr. Rod Wenforff to come out of in camera at 3:18pm.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried

Motion 2021-31 Moved by Ms. Peggy Blackmore that the Board approves an \$8,000.00 donation to the Cardston High School Band Program to purchase band instruments provided they receive the \$15,000.00 grant donation that has been applied for.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion

Motion carried

Motion 2021-32 Moved by Ms. Patricia Beazer to adjourn the meeting at 3:23pm.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith



Mr. Ross Blackmer  
Ms. Peggy Blackmore  
Ms. Jessica Payne  
Mr. Rod Wendorff

There were no votes against this motion  
Motion carried

Next Board Meeting - April 29, 2021

