

Board Meeting Minutes - 9:00 am January 7, 2021

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centred learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

1. Called to Order - The Zoom meeting was called to order by Board Chair, Mr. Jim Ralph at 9:07 am.

Trustees Present

Mr. Ross Blackmer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Peggy Blackmore
Ms. Jessica Payne
Ms. Patricia Beazer - joined by Zoom
Ms. Anna-Joyce Frank

Others Present

Mr. Darren Mazutinec - Superintendent of Schools
Mr. Peter Wright - Secretary-Treasurer
Mr. Rob Doig - Assistant Superintendent
Ms. Pam Boyson - Executive Assistant
Ms. Rebecca Bultsma - Communications Officer

2. Prayer - The prayer was offered by Mr. Doug Smith

3. Approval of Agenda

Motion 2021-01 Moved by Ms. Peggy Blackmore to approve the January 7, 2021 Board Meeting Agenda as presented.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

4. Approval of Board Meeting Minutes
a. November 25, 2020 Board Meeting Minutes

Motion 2021-02 Moved by Mr. Ross Blackmer to approve the November 25, 2020 Board Meeting Minutes as presented.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes
6. Action List

Jan 20 - ASBA General Mtg, 9am-Zoom Jan 28 - Div PD Feb 3 - COW Mtg, 1-3 pm Feb 10-11 - Board Planning Session, Central Office	Feb 10 - Board Mtg, 9 am Feb 17 - ASBA Zone 6 Exec Mtg Feb 24 - Pink Shirt Day Mar 4 - Board Mtg
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7. Reports

a. Superintendent Report, Mr. Darren Mazutinec

i. Month in Review

1. Employee Code of Conduct

a. Central Office Administrators are working to develop an Administrative Procedure on Employee Code of Conduct. The Board will be kept updated as it progresses.

2. Mr. Mazutinec led a discussion on how the Division is working to hear and listen to students, meet their needs, and give them the tools to be successful in these unprecedented times. Administration have also had deep discussions with school administrators to help understand and find ways to support all students. Mr. Mazutinec has made a video inviting students and parents to participate in a survey as they return to in-person classes on January 11, 2021.

b. Assistant Superintendent, Rob Doig

i. Month in Review

c. Secretary-Treasurer, Mr. Peter Wright

i. Month in Review

d. Communications Report

i. Report

8. Committees

a. Management Committee

b. Student Engagement Committee

c. Board ATA Liaison Committee

d. ASBA Zone 6

i. Zone 6 General Mtg - Jan 20, 2021

e. Policies & Procedures

i. Discussion and approval of changes to Board Policy 15: School Closures

Motion 2021-03 Moved by Mr. Ross Blackmer to approve Board Policy 15: School Closures with changes as presented.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

9. Discussion & Information Items

- a. Transportation Department update -Corey McCarthy
 - i. Mr. McCarthy shared his transportation report with the Board. There have been several adjustments made in the transportation department to comply with COVID 19 guidelines and rules as per Alberta Education. A GPS tracking program is part of the new routing software. Westwind is looking into electronic log devices, which are expected to be made mandatory.
- b. 2021/2022 Calendar Discussion
 - i. This item was moved to the in camera portion of the meeting.
- c. WAS Discussion
 - i. Staffing
 - ii. AB Education funding framework changes
- d. Donations
 - i. Lizanna Fernhout - Trombone appraised at \$450
 - ii. Jeremy Payne - Yamaha drum set/cymbals appraised at \$1350
 - iii. \$44,172 donation in kind from P.A. Rental & Leasing, Prince Albert, Sask
 - iv. Jesse Harker Prof Corp \$2,000.00 RES Committees

Motion 2021-04 Moved by Mr. Josh Smith to approve:

- the Lizanna Fernhout Trombone in kind donation for \$450.00,
- the Jeremy Payne drumset/cymbals in kind donation for \$1,350.00,

- the P. A. Rental and Leasing donation in kind for band equipment totalling \$44,172.00,
- the Jesse Harker Prof Corp donation for \$2,000.00.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

- e. COVID re-entry plan
 - i. Jan 11 - Students back to in-school learning
 - ii. Diploma optional
 - iii. Co & Extra Curricular, unknown at this time
- f. Bang the Table survey tool demonstration - Rebecca Bultsma
- g. Budget
 - i. The budget will be approved by the Board by May 31, 2021. Some assumptions:
 - 1. Projecting Westwind Alternate School students will return to regular school.
 - 2. We are expecting that Funding will remain stable in 2021/2022.
 - 3. Assume that COVID 19 will not be an issue in September.
 - 4. We will have some bigger Tech items/purchases.
- h. Financial Statement

Motion 2021-05 Moved by Ms. Jessica Payne to go in camera at 12:15 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore

Ms. Jessica Payne
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

10. In Camera

Motion 2021-06 Moved by Ms. Jessica Payne to come out of in camera at 3:35 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

11. Public input, 3 minutes per person to a max of 15 minutes

Motion 2021-07 Moved by Mr. Ross Blackmer to adjourn the meeting at 3:36 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

Next Board Meeting - February 10, 2021